

# OUTSTANDING PLTW TEACHER AWARDS

## Frequently Asked Questions

### 1. What is the Outstanding PLTW Teacher Awards Portal?

The [Outstanding PLTW Teacher Awards Portal](#) is a secure web-based system that houses the submission point for your nomination.

### 2. Who can submit a nomination?

Any member of the educational community (staff, faculty, administrators, or students) may nominate someone for this award. PLTW also accepts self-nominations.

### 3. When does the Outstanding PLTW Teacher Awards nomination portal open and close?

The nomination portal opens Monday, April 3, 2023 and closes Monday, May 1, 2023 at 11:59 p.m. ET. Recipients will be notified in July 2023, and PLTW will publicly recognize the winners beginning in the fall of 2023.

### 4. Why do I need to create a login?

Creating a login allows you to create and submit your nomination for the Outstanding PLTW Teacher Awards through the secure web-based portal. Registering for the portal is the only way to submit a nomination.

### 5. How do I create a login for the Outstanding PLTW Teacher Awards?

1. Visit the [Outstanding PLTW Teacher Awards Portal](#).
2. Click New user? Register now!
3. Fill out the form in its entirety.
4. Review the [Outstanding PLTW Teacher Awards Overview](#).
5. Now you are ready to submit your nomination!

### 6. What do I need to include when I submit my nomination?

Navigate to the Submission Requirements section of the [Outstanding PLTW Teacher Awards Overview](#) for all Outstanding PLTW Teacher Awards questions.

### 7. Can I download a list of nomination criteria?

Yes, the [Outstanding PLTW Teacher Awards Overview](#) includes all guidelines for submitting a nomination.

### 8. How do I submit a proposal?

1. Log in to the [Outstanding PLTW Teacher Awards Portal](#).
  - i. If you haven't created a login, please refer to the instructions in question 5.
2. Make sure you have all the information needed to complete your proposal.



3. Select Add new.
4. Fill out the application in its entirety.
  - i. Should you need to stop in the middle of your application, select Save & Continue Later. You can continue your nomination at a later date.
  - ii. The [Outstanding PLTW Teacher Awards Portal](#) closes May 1, 2023 at 11:59 p.m.ET. Late submissions will not be accepted.
5. Once you've entered all information, please select Save & Submit.
6. Congratulations on submitting a nomination!

**9. Can I nominate more than one teacher?**

Yes, you can nominate more than one teacher using the same steps in question 8.

**10. I have started my nomination, but I need to finish it later. What are my options?**

Select Save & Continue Later to be able to make changes to the nomination. Please note, you must submit your nomination by selecting Save and Submit by May 1, 2023 at 11:59 p.m. ET.

If you select Save & Submit on the last page of the application, you are not able to return to the document to edit or add content.

**11. When will I know the status of my nomination?**

Recipients will be notified in July 2023 with national award winners being publicly recognized in the fall of 2023.

**12. Can I make changes to my nomination once I have selected Save and Submit?**

You are not able to make changes to your nomination after you have selected Save & Submit without reaching out to [solutioncenter@pltw.org](mailto:solutioncenter@pltw.org). The PLTW Solution Center will unlock your nomination for additional edits within the portal.

Edits need to be made and the nomination re-submitted by Monday, May 1, 2023 at 11:59 pm ET. Late submissions will not be considered for Outstanding PLTW Teacher or National PLTW Teacher of the Year.

**13. After I submit my nomination, what do I do?**

Invite your colleagues and network to submit a nomination.

**14. I was an Outstanding PLTW Teacher in a previous year. Am I still an Outstanding PLTW Teacher or do I need to submit again?**

PLTW will always consider you an Outstanding PLTW Teacher, but if you would like the recognition specifically for this academic year and consideration for the national award then you need to submit a new nomination application.



**15. I was an Outstanding PLTW Teacher in a previous year. How long does my submission stay in consideration for National PLTW Teacher of the Year?**

To ensure that all applications are current and highlight the best attributes of educators in their current role, teachers who earned the Outstanding PLTW Teacher recognition in prior school years should submit a new nomination for consideration for the 2023-24 National PLTW Teacher of the Year awards through the standard nomination process.

