

# COMMUNITY IMPACT AWARD NOMINATION WORKSHEET

This document is a tool to help you collect and organize nominee information before you submit your nomination through the [PLTW Community Impact Award Portal](#). All nominations must be submitted through the portal to be considered for an award.

## Step 1: Enter the Nominator’s Details

<b>Permission to submit nomination</b>
<b>* Please confirm that you have all required consents and/or approvals to provide the information and supporting documents in this nomination by checking the box below.</b>
<input type="checkbox"/> <b>I have all required consents and/or approvals to provide the information and supporting documents included in this nomination, including nominee information, and any photos, videos, and work product.</b>
<i>Note that you must confirm you have all required consents and/or approvals for your submission to be considered for the Community Impact Award.</i>
<b>Please enter your (the nominator’s) details</b>
<b>*Nominator’s first name:</b> Click here to enter text.
<b>*Nominator’s last name:</b> Click here to enter text.
<b>*Nominator’s email address:</b> Click here to enter text.
<b>*Nominator’s relationship to project:</b> Select Teacher or Administrator.
<b>*Nominator’s phone:</b> Click here to enter text.
<b>*Nominator’s school name:</b> Click here to enter text.
<b>*Nominator school’s district:</b> Click here to enter text.
<b>*Nominator school address:</b> Click here to enter text.

## Step 2: Enter the Nominee's Details

<b>Please enter information about the project you are nominating</b>
<b>*Project name:</b> <a href="#">Click here to enter text.</a>
<b>*Number of students included in the submission:</b> <a href="#">Click here to enter value.</a>
<b>*Name of student(s) included in the submission:</b> <a href="#">Click here to enter text.</a>
<b>*Students' school name:</b> <a href="#">Click here to enter text.</a>
<b>*Students' state:</b> <a href="#">Select state.</a>
<b>*PLTW teacher name:</b> <a href="#">Click here to enter text.</a>
<b>*What grade level are the student or students in?:</b> <a href="#">Select Middle School, High School, or Both middle and high school</a>
<b><i>For submissions with high school students: Students' PLTW Pathway:</i></b> <a href="#">Select Engineering, Biomedical Science, and/or Computer Science</a>
<b>*Please list students' current and past PLTW coursework (1,000 characters):</b> <a href="#">Click here to enter text.</a>

<b>Project description</b>
Please provide a brief overview of the student group and the nominated project. (2,000 characters)
<a href="#">Click here to enter text.</a>

### Step 3: Impact

#### Impact

Community Impact encompasses a variety of missions and ranges in scale. For instance, students can focus on impact relating to education, health and wellness, homelessness, or sustainability, and engage on a small scale within their neighborhood, school community or on a global scale in communities in need. Impact can include impacts measured to date and anticipated future impacts, especially if a project is still in progress. Impact can be measured using quantitative or qualitative data.

Please address the following questions in your submission:

- Why was this project needed within the community? What research or data demonstrates the identified need?
- How has the project addressed the identified community need?
- What evidence is there showing current and/or potential impact on the community?
- How long will the benefits of this project last? Will the benefits extend beyond the end of the project?

**\* Please describe the impact the nominees have had in their community and/or society. (2,000 characters):** [Click here to enter text.](#)

## Step 4: Leadership and Collaboration

### Leadership and Collaboration

Student leadership and collaboration are important to maximizing a project's impact on the community. Students can lead in multiple ways, including identifying the community need, engaging with partners, and creating the solution. Similarly, collaboration can happen within the project team or with other students, teachers, and parents in the school community. Collaboration can also happen externally, with community organizations, companies, and other schools.

Please address the following questions in your submission:

- Did the student or student group take a leadership role throughout the project? What strategies did students use to manage the project effectively?
- If it was a group project, did students demonstrate effective teamwork during the project?
- Did the students engage with the community during the project? Did the students actively identify and recruit partners for the project?
- How did students utilize the contributions of community partners during the project? Was the project impact greater due to the collaboration with partners?

**\* Please explain how students have taken a leadership role in the project and have collaborated with each other (if a group project) and with the community to make this project possible. (2,000 characters):** [Click here to enter text.](#)

## Step 5: Solution Design

### Solution design

Problem solving requires technical and transportable skills, creative thinking, and an iterative design process.

Please address the following questions in your submission:

- To what extent did students apply skills learned in the PLTW classroom during the project? *Skills can include technical skills, such as utilizing technology or content knowledge from a PLTW class, and transportable skills, such as critical thinking and ethical reasoning, developed during PLTW courses.*
- To what extent did students use the design process to reach a solution, including generating ideas, prototyping, and addressing challenges and setbacks during the project?
- To what extent does the solution demonstrate creative thinking to address the unique needs of the community?
- If the project was part of a PLTW course or lesson, how did the project go beyond what is expected in the PLTW curriculum?

**\*Please describe how students used their technical and transportable skills to design a solution (2,000 characters):** [Click here to enter text.](#)

## Step 6: Sustainability

### Sustainability

Planning for sustainability is important to ensuring a project can continue to benefit the community after students graduate or teachers leave. This could include many different actions, such as mentoring younger students, creating funding streams, scaling the project to other communities, or changing policy.

Please address the following questions in your submission:

- Is this a one-time project or a project that could be continued in the community and/or replicated elsewhere?
- To what extent have the students planned for the project to continue after they graduate? Have students identified next steps after the project is complete?
- What actions have the students taken to ensure the sustainability of the project?

**\*Please describe the actions students have taken to ensure their project is sustainable (2,000 characters):** [Click here to enter text.](#)

## Step 7: Supporting Documents

### Supporting Documents, Media, & Release Forms

Supporting documents help reviewers understand the nominated project and can provide important details on the project's impact, leadership and collaboration, solution design, and/or sustainability.

You may upload up to 5 documents to support your nomination (e.g., testimonials, student videos, media coverage, project reports). You may click the "Upload File" button multiple times to upload more than one file.

You may also use this page to upload photos of the project and release forms for students included in the photos, if needed (see Step 8). There is no limit to the number of photos or release forms you may upload. Image files must be 1 MB or smaller.

The total file upload limit is 50 MB.

**Upload Files:** *Accepted file formats include Word, PDF, Excel, JPG, PNG, PPT, MP4, MOV, and ZIP*

## Step 8: Permission to Share Submission

PLTW receives many outstanding nominations for the Community Impact Awards, and we would like to publicly share and celebrate exemplary student projects. This may include sharing information about students' projects in communications on social media, our website, and in reports.

**Please indicate below if PLTW has permission to publicly share information and media from your submission.** If you grant permission to share student images, PLTW will need signed copies of the release forms linked below. Please collect the signed release forms and upload them in the supplemental documents page (Step 7).

- [Caregiver/Guardian Release Form for students under age 18](#)
- [Student Release Form for students age 18 and over](#)

Agreeing to share your submission in PLTW's communication channels is optional and will not affect our review of your submission. **You do not need to agree to publicly share your submission or related media to be considered for the PLTW Community Impact Awards.**

**Can PLTW publicly share information and media from your submission?** This may include sharing on social media, our website, our blog, or at PLTW events. Select all that apply.

- PLTW may publicly share information about the nominated project, including quotes from this submission.
- PLTW may publicly share media that does not include student images, such as videos, photos, and supporting documents, from this submission.
- PLTW may publicly share student images from this submission, including photos and videos. I have uploaded the signed release forms for students included in the images.
- PLTW cannot publicly share information or media from this submission.

## Step 9: Review & Submit

On this step, you will have the opportunity to review your submission before submitting. You must select 'Submit' for your submission to be entered for the PLTW Community Impact Awards.

After you submit, you will see a confirmation screen and will receive a confirmation email.